



Job posting for Executive Director

Due to the retirement of our longtime executive director, Woodland Dunes is seeking an accomplished leader with the passion and experience to lead the organization into a successful future, partnering with an active Board, energetic professional staff, engaged volunteers, donors and visitors. Key responsibilities will include overseeing conservation and restoration efforts on the preserve; overseeing innovative and attractive education programs for visitors of all ages; developing and maintaining positive relationships with donors, volunteers, and community organizations; managing and providing a supportive work environment for staff and volunteers; plus managing the budget and formulating long term plans including development of funding sources. The Executive Director works under the general supervision of the board of directors and supports the staff, which currently has six full-and part-time employees plus seasonal interns.

Candidates with executive achievement in the above areas are encouraged to apply. The successful candidate will have a strong background, either through a formal degree or abundant specific experience, of ecological processes, land stewardship and/or environmental education. Preference will be given to those with experience working at a nonprofit, nature center, or similar organization in Wisconsin or nearby states. A motivating management style, good communication skills, and a respect for the history of the organization are qualities we seek.

Salary will be determined based on qualifications and relevant experience with an expected range of \$60,000 - \$75,000, plus benefits.

All applicants should send a cover letter, resume, and three references (a combination of job and personal) to:

Woodland Dunes Nature Center and Preserve
WoodlandDunes.jobs@gmail.com

Applications will be accepted until October 31, 2023. All correspondence will be kept confidential. No references will be contacted until the final selection stage. For more information about Woodland Dunes, and the Position Description, please see the website www.woodlanddunes.org.